H-CAP
HEALTHCARE CAREER ADVANCEMENT PROGRAM

SCHOLARSHIP

Q**: What training can scholarships be used for?**
A: Any healthcare-related program. Pre-requisites are also covered if your school confirms you're on track to start a healthcare-related program. Note, the scholarship may not be used for CNA or Med Aide programs (there are separate CNA and Med Aide sponsorships).

Q: **How much can MediLodge staff get?**
A: Full-time: Up to $7,500 Part-time: Up to $3,750
Eligibility: You must earn less than $28.12/hour and have been employed for over 60 days. LPNs/RNs and managers excluded.

Q: **How much can Villa staff get?**
A: Full-time: Up to $7,500 Part-time: Up to $3,750
Eligibility: You must earn less than $26/hour and have been employed for over 60 days. LPNs/RNs and managers excluded.

Q: **Who is not eligible for scholarships?**
A: RNs, LPNs, PRN workers, those earning above the pay limit, managers, agency, or regional staff.

Q: **Can scholarships cover program application fees?**
A: Yes, but only after you're accepted and registered.

Q: **Can scholarships pay for state licensing and test fees?**
A: Yes, for registration, exam, and certification/license.

Q: **Are state license prep courses covered?**
A: State exam prep books can be covered. State exam prep courses are not covered through the scholarship.

Q: **What about travel, lodging, or uniforms?**

- A: Travel/lodging: Not covered
- Uniforms: Reimbursed up to $50–$60 with receipts, if proof is submitted that it is required for the program, and you have the available funding in your unused scholarship award. I.e. you were awarded $7500, and your tuition was only $5000, you would have $2500 for fees, books, and fee reimbursements/coverage.

Q: **Can I get help with transportation?**
A: H-CAP does not cover transportation costs. However, if you are full-time, you may use your gas receipts for the MediLodge or Villa monthly reimbursements if you are not already. Additional transportation support may be available through partners like MIWorks! on a case-by-case basis.

Q: **Is there a deadline to apply?**
A: No hard deadline. Apply when your training is set to start, usually in the fall, winter, spring or summer.

HCAP
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Q: **I have been accepted into a nursing program, but I need to take prerequisites first. Can I still get the scholarship?**
A: Yes! If your school says the classes are required before you can start the nursing program, the scholarship can cover them. Ask your school to confirm requirements in a letter.

Q: **How is the scholarship paid?**
A: Payments go directly to the school or training provider.

Q: **If I have other financial aid, may I get a refund check from the school?**
A: Scholarship awards are non-refundable to the student. If for any reason the funds are unused or a refund is issued by the school, those funds must be returned directly to HCAP.

Q: **How do I apply for a scholarship?**
A: Submit the scholarship application form (ask your facility HR or email MIGRANTINFO@HCAP.ORG). Required documents: Acceptance letter from your school/program, class schedule or registration confirmation, tuition/fee breakdown from the school

Q: **Can I use the scholarship if I'm already enrolled in a program?**
A: Yes, as long as you meet the eligibility criteria and have not completed your program.

Q: **What if I drop out or fail a class?**
A: You must notify H-CAP immediately. If you withdraw or fail after receiving scholarship funds, you may need to repay some or all of the scholarship depending on your school's refund policy.

Q: **Do I need to stay working at my facility after I complete my training?**
A: There is no work commitment required.

Q: **Can I apply for a scholarship more than once?**
A: You can receive one scholarship award during the grant period. If you use less than your maximum award amount (e.g., $3,000 of your $7,500 award), you may apply the remaining balance to a different program, subject to approval.

Q: **Who do I contact if I have questions?**
A: Email MIGRANTINFO@HCAP.ORG or speak with your career coach.